

211 16-0031

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ROUTING AND TRANSMITTAL SLIP		Date
		8 JANUARY 1986
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. DIRECTOR OF INFORMATION SERVICES		
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5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
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Coordination	Justify	

REMARKS

#1 - ACTION

PLEASE PREPARE A RESPONSE FOR THE
DDA'S SIGNATURE.

SUSPENSE: 22 JANUARY 1986

DO NOT use this form as a RECORD of approvals, concurrences, disposals,

FROM: (N

Room No.—Bldg.

Phone No.

5041-102

*U.S.G.P.O.: 1963 - 421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

DDA Registry
86 0037

January 3, 1986

Mr. Harry E. Fitzwater
Deputy Director for Administration
Central Intelligence Agency
Washington, DC 20505


Dear Mr. Fitzwater:

Thank you for your letter of December 27, 1985, concerning your information security program. In response to my questions concerning your increase in derivative classification decisions, you stated that some of the increase may be attributable to the method used in collecting the data. The sampling method currently used by the Agency involves taking an actual count of all classification decisions made throughout the Agency during a one week period and projecting that figure for a one year period.

I concur with your statement that the classification decisions made during the week that the sampling is conducted could be high or low, depending on events under way at that time. The discrepancy between last year's CIA count of derivative classification decisions and this year's certainly suggests more than simply program increases. To lessen the possibility of inaccurate statistics based upon a one time sample and to provide more consistent reporting in the Information Security Oversight Office annual report to the President, may I suggest that future statistical reports be based on a one day sampling taken bi-monthly, a two/three day sampling on a semi-annual basis, or some other breakdown of the sampling period that will provide more reliable statistics, without necessarily increasing the number of days during which a count need be conducted.

I would very much appreciate your consideration of a more valid sampling procedure. Thank you for the excellent support you have provided.

Sincerely,



STEVEN GARFINKEL
Director